

GENERAL SERVICES ADMINISTRATION

Washington, D.C. 20405



JUN 21 1968

Honorable Richard Helms
Director of Central Intelligence
Washington, D.C. 20505

Dear Mr. Helms:

This letter is concerned with the program for microfilming selected records from the files of your agency for the purpose of the ultimate deposit of the microfilm in the Lyndon Baines Johnson Library now being constructed in Austin, Texas. You have in the past received two communications about this matter. The first of these I sent to you in February 1967, transmitting a copy of a letter from President Johnson that directed the General Services Administration to initiate and execute such a program. On May 28, 1968, Mr. Charles M. McGuire, Assistant to President Johnson, sent you a copy of a letter from President Johnson to the Administrator of General Services emphasizing the urgency and priority of this project and asking me to report regularly to the President on the progress of the program.

GSA's National Archives and Records Service is charged with the immediate responsibility for the execution of the President's program. In the Central Intelligence Agency we are presently working with [redacted] who has been acting as liaison for your agency in the execution of this important undertaking.

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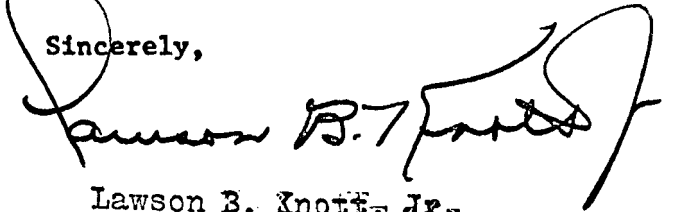
In his above-mentioned letter to me the President said, "It is my wish that there be no delay on this project, and that the copying of selected records be completed as near January 20, 1969, as is possible." In order to carry out the President's wishes in this matter, it will be necessary for GSA to complete as promptly as possible the microfilming assistance it has been giving agencies and to microfilm no papers dated later than November 30, 1968. For papers dated December 1, 1968, and thereafter, each agency is asked to make full-size paper copies, electrostatic or otherwise, of papers in those categories they have earlier selected for microfilming. These paper copies should be forwarded to our Office of Presidential Libraries as soon as possible after January 20, 1969.

2

Any information that you may need or questions that you may have concerning this work should be directed to Mr. Evans Walker of our Office of Presidential Libraries (Code 13, extensions 36331, 36362, or 36363).

Your continuing cooperation in carrying out the President's wishes is very much appreciated.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lawson B. Knott Jr.", with a large, stylized flourish extending from the end of the signature.

Lawson B. Knott Jr.
Administrator